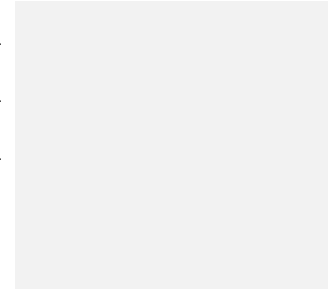


**APPLICATION FOR MBA ADMISSION**

Please complete all sections of the application form in the spaces provided. Once your application is complete, please make a photocopy of the completed form. The original application form will be maintained by us. You will be required to bring the photocopy for the admission process.

**1. PERSONAL INFORMATION**

FAMILY NAME: \_\_\_\_\_  
 FIRST NAME: \_\_\_\_\_  
 MIDDLE NAME: \_\_\_\_\_

**2. PHOTOGRAPH****3. MAILING ADDRESS**

ADDRESS: \_\_\_\_\_  
 TOWN: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_ STATE: \_\_\_\_\_  
 HOME PHONE: \_\_\_\_\_ MOBILE: \_\_\_\_\_ Email: \_\_\_\_\_

**4. PERMANENT ADDRESS**

ADDRESS: \_\_\_\_\_  
 TOWN: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_ STATE: \_\_\_\_\_  
 HOME PHONE: \_\_\_\_\_ MOBILE: \_\_\_\_\_ Email: \_\_\_\_\_

**N.B. It is important to furnish your telephone numbers and email addresses in the form so that you can be contacted in case you are short-listed for further evaluation.**

**5. GENERAL INFORMATION**

Male  Female  Single  Married Date of Birth: \_\_\_\_\_ City of Birth: \_\_\_\_\_

**6. QUALIFYING TEST DETAILS:**

TEST TYPE: \_\_\_\_\_ Score Attained: \_\_\_\_\_ Date of Test: \_\_\_\_\_

**7. APPLICATION FEE DETAILS:** Demand Draft in favor of “DON BOSCO INSTITUTE OF MANAGEMENT”, payable at Guwahati (Application & Prospectus – **Rs. 1000** | DBU-PGET Fee **Rs. 100**, if applicable)

DEMAND DRAFT NO. \_\_\_\_\_ Issuing Bank: \_\_\_\_\_ Date of Issue: \_\_\_\_\_

**Applications without requisite fees will be summarily rejected.**



**8. ACADEMIC BACKGROUND**

Please indicate your academic qualifications starting from the most recent degree till matriculation/Class X. If you are currently completing a degree, please send interim results, and final results as soon as available

INSTITUTION / UNIVERSITY	DEGREE RECEIVED	START	END	FINAL GRADE / PERCENTAGE	DISCIPLINE / SPECIALIZATION
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

In which language was your university degree taught? \_\_\_\_\_

Please list academic distinctions, honors and awards.

How did you first hear about Don Bosco Institute of Management?

- Professor      Name: \_\_\_\_\_       Newspapers      Name: \_\_\_\_\_
- Relative      Name: \_\_\_\_\_       DBIM Advt.      Specify: \_\_\_\_\_
- Friend at DBIM      Name: \_\_\_\_\_       Internet      Specify: \_\_\_\_\_
- Colleague      Name: \_\_\_\_\_       Management Fair      Specify: \_\_\_\_\_
- Others      Specify: \_\_\_\_\_

**9. PROFESSIONAL BACKGROUND**

NOT APPLICABLE (Go to item 10.)

Please list all full-time positions starting with your most recent/current position.

COMPANY NAME IN FULL	START	END	JOB TITLE	CITY OF WORK	ANNUAL SALARY
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Total duration in months of full-time positions held (by the beginning of the MBA program) \_\_\_\_\_



Please summarize your most recent job responsibilities

[Empty box for summarizing job responsibilities]

COMPANY / JOB SECTOR: \_\_\_\_\_

May we contact your current employer?  YES If Yes, whom may we contact?

FULL NAME: \_\_\_\_\_ Email: \_\_\_\_\_

TITLE: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Please list part-time work and summer jobs starting with your most recent position

COMPANY NAME IN FULL	START	END	JOB / PROJECT TITLE	LOCATION
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Briefly describe the project that you have completed and which you consider to be the most important.

[Empty box for describing the most important project]

**10. LANGUAGE ABILITY**

Mother Tongue: \_\_\_\_\_ 2<sup>nd</sup> Language: \_\_\_\_\_

3<sup>rd</sup> Language: \_\_\_\_\_ 4<sup>th</sup> Language: \_\_\_\_\_

**11. ACTIVITIES & INTERESTS**

Please list, in order of importance to you, any extra-curricular activities in which you are /have been involved (i.e. sports, politics, performing arts, associations, club memberships, hobbies, community activities, etc.)

ACTIVITY	ANY POSITION/LEVEL/ACHIEVEMENT HELD
_____	_____
_____	_____
_____	_____
_____	_____



Please explain any period(s) of time since you left high school for which you have not accounted.

\_\_\_\_\_

If you have any disability or illness that we should be aware of, please specify

\_\_\_\_\_

Is there anything that you have not mentioned in the above entries that you would like the Admissions Committee to know? (200 words approx.) This is optional.

\_\_\_\_\_

**12. RECOMMENDATIONS / REFERENCES** (Please provide us with details of two references, who can vouch for you and who are NOT your relatives/friends/family)

FULL NAME: \_\_\_\_\_ POSITION: \_\_\_\_\_

ORGANIZATION: \_\_\_\_\_ Email: \_\_\_\_\_

PHONE: \_\_\_\_\_ MOBILE: \_\_\_\_\_

FULL NAME: \_\_\_\_\_ POSITION: \_\_\_\_\_

ORGANIZATION: \_\_\_\_\_ Email: \_\_\_\_\_

PHONE: \_\_\_\_\_ MOBILE: \_\_\_\_\_

**13. STATEMENT OF INTEGRITY**

*I hereby certify that I have provided accurate information in this application. I am the sole author of the essays listed herein. I authorize DBIM / the Admissions Office to verify my credentials. I understand that any misrepresentation or omission of facts in my application may justify denial of admission, cancellation of admission or withdrawal from the MBA program. This is my honest statement.*

Signature: \_\_\_\_\_

**Send the completed application form along with the demand draft to the following address**

**Administrative Officer  
Don Bosco Institute of Management  
Joypur, Kharghuli, Guwahati - 781004  
☎ 7896758438 / 8876016764  
www.dbim.ac.in**